

NATIONAL INSTITUTE OF ELECTRONICS AND INFORMATION TECHNOLOGY, GORAKHPUR

T.A. CLAIMS OF MEMBERS ATTENDING THE MEETINGS

Name of the Officer	:	_____
Designation	:	_____
Basic Pay	:	_____
Purpose of Journey	:	_____
a) Name of Meeting	:	_____
b) Date of Meeting	:	_____
c) Place of Meeting	:	_____
Name of the departing station	:	_____
Date & time of departure from departing Station	:	_____
Distance by Road from Residence to Railway station	:	_____
Details of mode of Conveyance for onward Journey. In case of Journey by Rail the class in which travelled is to be mentioned	:	_____
Date & Time of Departure from Halting Station	:	_____
Details of mode of Conveyance for Return Journey. In case of Journey by Rail the class in which travelled is to be mentioned	:	_____
Date & Time of arrival at Head Quarter	:	_____
Whether free board or both free boarding and Loading were availed of	:	_____

Certified that I was not allowed free transit by Rail or other means of location.

Certified that I did not perform the road journey by taking a single seat in Taxi motor, mini bus or motor Larry paying for hire.

Certified that the travelling allowance and daily allowance etc. claimed in this bill has not and will not be claimed by me from any other source.

Certified that I have not drawn any T.A./D.A. for this period from any other source I also certify that the Parliament was not in Session. I was prevented from attending the Parliament Session cutting this period due to the commence meetings.

Certified that I actually incurred a sum of Rs. _____ on conveyance hire by Road both ways/ or certified/ that I performed the Road journey both ways by own car _____ (This certificate is required from Local Members only).

The Payment may please made by Cheque in favour of _____

Signature of the Member

Address in Full _____

Certified that _____ Non-official member & that
he/she attended the meeting of _____ on _____

Held at _____ Sanction No. & Date _____

Signature of Concern In-charge

Details of Payment

Fare

DA

Conveyance

Pay Rs. _____ (Rupees _____)

A.D. (Finance)

Passed for Rs. _____ (Rupees _____)

As per details given above.

DIRECTOR